

**DEMAREST BOARD OF EDUCATION**  
**COW MEETING MINUTES**

County Road School – Media Center

April 18, 2023

5:30 P.M.

I. OPENING

A. The meeting was called to order by President Holzberg at 5:30 pm.

B. Present: Brillhart, Cantatore, Choi, Governale, Lee, Verna, Holzberg.

Absent: None

Also present: Mr. Fox/ Superintendent, Ms. Kelly Business Administrator/ Board Secretary, Principal Frank Mazzini, Principal Jon Regan, Kelly Stevens Supervisor of Curriculum, Instruction, and Assessment, Anna Kuzdraj Director of Special Education

II. ADJOURN TO EXECUTIVE SESSION

A. The Board determined it will enter into executive session for the following reasons:

1. Review of non-tenured staff
2. Personnel

B. It was moved by Verna seconded by Governale and approved by unanimous voice vote of those present to approve the following resolution to enter the executive session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed executive session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

C. It was moved by Verna, seconded by Cantatore and approved by unanimous voice vote of those present to convene executive session at 7:10 P.M.

III. REOPEN PUBLIC MEETING

A. It was moved by Cantatore, seconded by Verna reopen the Regular Meeting to the public at 7:10 P.M.

B. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

IV. FLAG SALUTE

A. President Holzberg led the flag salute.

V. ROLL CALL

Present: Brillhart, Cantatore, Choi, Governale, Lee, Verna, Holzberg.

Absent: None

Also present: Mr. Fox, Superintendent, and Ms. Kelly Business Administrator/ Board Secretary

VI. FOR BOARD DISCUSSION AND REVIEW

A. Instruction – Staffing

- Substitutes - create a clinical program for substitute and student teachers through Ramapo College. Sixteen weeks starting January 1st. Substitute teach 2 days a week and student teach 3 days a week. Looking at 1 to 2 teachers.
- Lunchroom coordinator resignation
- Lunchroom coordinator assignment

B. Instruction – Pupils/Programs

- Field trips
- Establishment of ERI classroom
- Athletic schedules
- Home instruction

C. Support Services – Staffing

- Unpaid medical leave of absence
- Unpaid medical leave of absence

D. Support Services – Board of Education

- Policies and regulations
- Facility use
- Workshops
- Work Place Learning Program
- Roberto Clemente Award
- Facility repairs
- Revised calendar - proposing May 26th school closed, last day of school June 20th and graduation date of June 19th at 6:00 PM.
- HIB

- SOA for Comprehensive Equity Plan
- Joint transportation agreements - Alpine student would be added to the current route. Possibly transport NVRHS students to Bergen County Technical Schools half-day program in Paramus. Possibly three to six students.

E. Support Services – Fiscal Management

- Payroll
- Monthly checks
- Board secretary report
- Treasurer report
- Transfers
- Final Change order for Daskal Inc.
- Budget - hearing and approval of the final budget.
- Lease purchase financing - Hearing for the financing of gym addition.

VII. PUBLIC COMMENT

There was no motion for public comment being no one from the public was present.

VIII. EXECUTIVE SESSION

A. There was no motion to enter the executive session.

IX. ADJOURNMENT

A. It was moved by Verna, seconded by Governale and approved by unanimous voice vote to adjourn the meeting at 7:50 P.M.

Sincerely,



Antoinette Kelly  
Business Administrator and Board Secretary

